

**TO:** Mayor, Trustees, Village Attorneys and Village Clerk  
**FROM:** Village Administrator Steve Stricker and Staff  
**DATE:** June 7, 2013  
**SUBJECT:** Administration Weekly Memo

**Concert on the Green – Friday, June 7, 7:30 p.m.**

The first Concert on the Green will take place on Friday, June 7, beginning at 7:30 p.m. The scheduled entertainment is “Heartache Tonight,” an Eagles Tribute band. For more information, please contact Assistant Events Coordinator Janet Kowal at [jkowal@burr-ridge.gov](mailto:jkowal@burr-ridge.gov) or at (630) 654-8181, ext. 2120.

In addition, Assistant Village Administrator Lisa Scheiner has informed me that we have even more participation in this year’s concert night carry-out promotion, with great offerings intended to boost traffic to Burr Ridge restaurants. A copy of the menu that will be provided to our guests at the concerts is available at [BurrRidgeRestaurants.com](http://BurrRidgeRestaurants.com), [BurrRidgeEvents.com](http://BurrRidgeEvents.com) at concerts and the Village Hall. Any restaurant in the Village that wishes to join us throughout the season may do so – we can add to or change the menu as the season progresses.

**WB/BR Chamber of Commerce Open House – Wednesday, June 12, 4:00 p.m.**

Please be reminded that the WB/BR Chamber of Commerce Open House is scheduled on Wednesday, June 12, from 4:00 – 7:00 p.m. at the Chamber office, 8300 S. Madison Street, Burr Ridge.

**Market on the Green Farmers’ Market begins June 13**

Please be reminded that this year’s Farmers’ Market will be held at the Village Center from June 13 through September 12.

**Plan Commission Candidates Interviews – Monday, June 17, 7:00 p.m.**

The next round of interviews for possible appointees to the Plan Commission is scheduled on Monday, June 17, beginning at 7:00 p.m.

**Plan Commission Meeting Cancelled**

The June 17 Plan Commission meeting has been cancelled, due to lack of a quorum.

**DMMC June Conference Business Meeting – Wednesday, June 19, 5:45 p.m.**

The next DuPage Mayors and Managers Conference Business meeting is scheduled on Wednesday, June 19, beginning at 5:45 p.m. Board members interested in attending should please contact Executive Secretary Barbara Popp via email at [bpopp@burr-ridge.gov](mailto:bpopp@burr-ridge.gov) by Tuesday, June 11.

### **BFPC Meeting – Wednesday, June 19, 7:00 p.m.**

The next Board of Fire and Police Commissioners meeting is scheduled on Wednesday, June 19, at 7:00 p.m.

### **Bi-Annual Recognition Dinner – Thursday, June 20, 6:00 p.m.**

The bi-annual Recognition Dinner is confirmed for Thursday, June 20, at the Marriott Hotel beginning at 6:00 p.m. with an open bar, followed by a buffet dinner at 7:00 p.m. and an awards program at 8:00 p.m. An invitation and RSVP form have been provided to Board members. RSVPs are due by Friday, June 14.

### **Car Show – Sunday, June 23, 12:00 p.m.**

Please be reminded that the 6<sup>th</sup> Annual Burr Ridge Car Show is scheduled on Sunday, June 23, from 12:00 to 4:00 p.m., at the Burr Ridge Village Center.

### **Secretary of State MDSF – Wednesday, June 26, 10:00 a.m.-2:00 p.m.**

The Secretary of State will once again be at the Village Hall with its Mobile Driver Services Facility on Wednesday, June 26, from 10:00 a.m. to 2:00 p.m. At the mobile facility any Illinois resident can renew his/her license or ID up to one year in advance. The facility also offers vision screening, duplicate and/or corrected drivers' licenses, new ID cards and vehicle renewal stickers. Anyone over the age of 65 can obtain a free state ID that is good for life. Standard fees apply. The Mobile Facility does not offer road tests; anyone over the age of 75 is required to take a road test when renewing a drivers' license. To learn more about identification requirements, fees and services, visit the Secretary of State's web site at [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com).

### **IML Newly Elected Officials Workshops**

Please be reminded about the 2013 Illinois Municipal League's Newly Elected Officials Workshops being conducted during June at various locations. Board members interested in attending one of these workshops should please contact Executive Secretary Barbara Popp via email at [bpopp@burr-ridge.gov](mailto:bpopp@burr-ridge.gov) and she will register you.

### **DMMC Newly Elected Officials Workshop – Saturday, July 13**

Please be reminded that the DuPage Mayors and Managers Conference will be hosting a morning workshop entitled, *Essential Skills for Elected Officials*, on Saturday, July 13. Board members interested in attending this workshop should please contact Executive Secretary Barbara Popp via email at [bpopp@burr-ridge.gov](mailto:bpopp@burr-ridge.gov) and she will register you.

### **Meeting with Cook County Board President Toni Preckwinkle and County Commissioner Liz Gorman**

On Wednesday, June 5, Mayor Straub and I met in LaGrange with Cook County Board President Toni Preckwinkle, County Commissioners Liz Gorman and a handful of Mayors and Managers from the west Cook County region to discuss County-related issues. As a result of this meeting, I was able to discuss with Commissioner Gorman a permit that we have been waiting for from Cook County regarding the pedestrian crossing at County Line Road and 60<sup>th</sup> Street in an attempt to expedite its approval.

### **County Line Road Bridge Project Update**

The Village received a letter from Ann Schneider, Secretary of the Illinois Department of Transportation, responding to our correspondence of May 13 requesting that the County Line Road Bridge Project be programmed for a contract letting sometime in 2013. The letter indicates that the project is currently in the latter portion of IDOT's FY 2014-2019 proposed Multi-Year Program and that they may be able to move

the contract letting into the fall of 2013, in the event that additional funding becomes available. I received a follow-up call from State Senator Christine Radogno on Thursday afternoon, indicating that she was told by IDOT that the project has been moved up and that IDOT would be contacting us in the near future to inform us of the bid letting date. Although Senator Radogno was not sure of the new date, she was confident that it was sooner than what we were told a month ago when the project was pushed back to 2015.

### **Tax Revenue Breakdown**

Available for review at the Village Hall is a chart showing the breakdown of Sales Tax (through February 2013), Hotel/Motel Tax and Place-of-Eating Tax revenues for each fiscal year from 2009-10 through March 2013.

### **Police Department Activity Report**

Available for review at the Village Hall is the Police Department Activity Report for the month of May 2013.

### **Thank You Letter from Aging Care Connections**

The Village received a letter from Debra Verschelde, Executive Director of Aging Care Connections, thanking the Village for its annual donation of \$1,680 to help subsidize their Meals-on-Wheels program and other services they offer to senior citizens in the Cook County portion of Burr Ridge.

### **Pleasantview Fire Protection District Monthly Report**

Available for review at the Village Hall is the May Monthly Report for the Pleasantview Fire Protection District.

### **Desplaines Valley Mosquito Abatement District**

The Village received a letter from Robert Holub, Manager of the Desplaines Valley Mosquito Abatement District, indicating that the District recently found its first positive adult mosquito sample with the presence of West Nile Virus in the Hillside/Westchester area and outlining the District's mosquito abatement program.

### **DMMC Legislative Update**

Available for review at the Village Hall is the DuPage Mayors and Managers Legislative Update dated June 6, 2013.

### **DMMC Newsletter**

Available for review at the Village Hall is the May/June 2013 edition of the DuPage Mayors and Managers Conference *In Brief* newsletter.

### **IML Statehouse Briefings**

Available for review at the Village Hall is the Illinois Municipal League's Statehouse Briefing dated June 3, which includes a list of successes that the IML felt that they achieved this past legislative session. Also available for review at the Village Hall is the IML Statehouse Briefing dated June 7.

### **Comcast Pricing Changes**

Available for review at the Village Hall is a letter from Daniel Maloney, Director of Government Affairs for Comcast, highlighting changes to prices that will go into effect July 1, 2013.